

# Application Guide 2025

## Note

**IBDP, SAT, ACT, TOEFL, and IELTS** scores must be sent electronically directly from each testing institution to Rikkyo University by the application deadline.

**Please be sure to complete the procedures at each testing institution in advance to ensure that your scores are received by Rikkyo University by the application deadline.** For details, please refer to the Application Documents (page 5) of this Guidebook.

For 2025 Admission  
to NEXUS Program

Rikkyo University  
Organization for Global Initiatives

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## 1 Period of Admission

The period of Admission is September 2025.

## 2 Admission Capacity

The admissions quota for 2025 is as follows:

College	Program	Admission Capacity
College of Arts	Department of Christian Studies *	1
	Department of History	1
	Department of Education	1
	Department of Letters Course of English and American Literature *	1
	Department of Letters Course of German Literature *	1
	Department of Letters Course of French Literature *	1
	Department of Letters Course of Japanese Literature	1
	Department of Letters Course of Philosophy and Creative Writing *	1
College of Economics	Department of Economics	2
	Department of Accounting and Finance	1
	Department of Economic Policy Studies	1
College of Sociology	Department of Sociology *	3
	Department of Contemporary Culture and Society *	3
	Department of Communication and Media Studies *	3
College of Law and Politics	Department of Law	1
	Department of Politics	1
	Department of International Business Law	3
College of Business	Department of Business	5
	Department of Global Business	3
College of Intercultural Communication	Department of Intercultural Communication	10
College of Community and Human Services	Department of Social Work	2
	Department of Community Development	2
College of Contemporary Psychology	Department of Psychology *	5
	Department of Body Expression and Cinematic Arts *	5

College of Sport and Wellness	Department of Sport and Wellness	2
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**Note:**

- (1) **Applicants have to make the first choice and second choice from the programs above. The Programs with \* can be selected as your first choice only.**
- (2) The NEXUS program is designed to take 4.5 years in total to complete. Only the College of Intercultural Communication for the NEXUS Program is designed to take 4 years to complete.
- (3) The admission is strictly based on the assessment. Applicants are not guaranteed admission even if the total number of applicants is less than the admission capacity.
- (4) The admission capacity above is the sum of Application Schedules 1 and 2.

### 3 Schedule

\*The timeline shows Japan Standard Time (JST)

	Application Schedule 1	Application Schedule 2
Start NEXUS application	Friday, November 8, 2024	Monday, January 20, 2025
Deadline of NEXUS application & application fee payment	Thursday, November 28, 2024	Monday, February 10, 2025
Admission notification	Friday, January 17, 2025	Friday, March 7, 2025
Deadline of payment of required fees and information of applicant and guarantor	Friday, January 24, 2025	Friday, March 14, 2025
Deadline to submit the admissions documents	Friday, June 27, 2025	Friday, June 27, 2025
Date of enrollment	Saturday, September 20, 2025	Saturday, September 20, 2025

**Note:** Application procedures are as follows:

- (1) Start your online application by logging in to the Rikkyo WEB system below.  
<https://en.admission-app.rikkyo.ac.jp>  
 \*The Rikkyo WEB system opens during the application periods listed in "3 Schedule" (application schedule 1 and 2, respectively).
- (2) The application documents must be uploaded to the Rikkyo WEB system by the deadline.
- (3) **IBDP, SAT, ACT, TOEFL, and IELTS scores must be sent electronically directly from each testing institution to Rikkyo University by the application deadline. Please be sure to complete the procedures at each testing institution in advance to ensure that your scores are received by Rikkyo University by the application deadline.** For details, please refer to the Application Documents (page 5) of this Guidebook.
- (4) The application fee must be paid by the stated deadline.
- (5) The application number of the applicant will be notified through the Rikkyo WEB system upon completing your application.

## 4 Conditions of Eligibility

To be eligible, applicants must satisfy all of the following conditions by the application deadline.

1. Those who are enrolled at a Rikkyo's partner institution and expected to graduate from the high school by the end of August 2025.
2. Those who have a strong desire to study in the NEXUS Program.
3. Those who possess nationality other than Japanese.  
※Those who can submit a copy of a foreign passport other than a Japanese passport.  
※If you possess Japanese nationality, you can still apply if you also have another non-Japanese nationality.
4. Those who can submit the documents certifying that they meet the designated requirements on the valid Memorandum of Understanding (MOU) duly signed by Rikkyo University.

### Note:

- (1) Those who wish to apply for the Rikkyo Promising Future Scholarship (RPFS) must apply for the RPFS at the same time as the admission application. Once an applicant has completed the admission application without applying for the RPFS, Rikkyo University does not accept any subsequent RPFS applications.
- (2) Recipients of the RPFS are subject to having the residence status of "Student" at the time of admission and enrollment at Rikkyo University. Thus, even if you meet the admissions requirements for the RPFS, you will not be eligible for it if you do not have the residence status of "Student" at the time of your admission and enrollment at Rikkyo University.
- (3) A note to those who hold dual nationality of Japan and another country: Based on the Japanese Law (Article 61 of the Immigration Control and Refugee and Recognition Act), Entry and Stay in Japan falls under the return to Japan of Japanese nationals, and thus, the conditions for receiving the RPFS will not be met.  
Please check the information below for more details about the RPFS.  
[AY2025 Application Guidelines for RPFS \(Recommendation Entrance Application\)](#)

## 5 Application Fee

The application fee is 10,000 Japanese Yen. This fee does not include the administration fee (373 Japanese Yen). The total amount must be paid according to the following procedure:

1. Pay the application fee in Japanese Yen by credit card on the Rikkyo WEB system. (Visa, Master, and American Express are accepted). Payment in cash, by postal money orders or by bank remittance will not be accepted.
2. Payment must be completed within the application period. Please note that payments after this period cannot be accepted.
3. Keep a hard copy of the completion notice sent by email upon the payment.

**Note:** The application fee is non-refundable.

Applicants are required to submit the following application documents. For the details, please refer to the valid Memorandum of Understanding (MOU) duly signed by Rikkyo University.

Shown below is how to prepare the application documents.

1	A copy of the applicant's passport	- A page showing applicant's photo and signature.
2	ID photo in color	<ul style="list-style-type: none"> <li>- Photo size: 4:3 ratio</li> <li>- File format specifications: JPG, PNG, or GIF</li> <li>- Taken within the last 3 months.</li> <li>- Photo-editing tools to enhance images are not allowed.</li> <li>- The photo must show the face of the applicant clearly, with the applicant facing forward, with no hat and use a plain background.</li> </ul>
3	Official letter of expected graduation date issued by your school	<ul style="list-style-type: none"> <li>- The official letter of expected graduation date must include the following information <ul style="list-style-type: none"> <li>• Name of school</li> <li>• Applicant's name</li> <li>• Applicant's date of birth</li> <li>• Date of school entry</li> <li>• Expected date of graduation from school</li> <li>• School Signature</li> </ul> </li> </ul>
4	Official Score of Japanese language test	<ul style="list-style-type: none"> <li>- Official JLPT/J.TEST/JPT/PJC Bridge WEB test result must be submitted through the Rikkyo WEB system.</li> <li>- The Scores are valid for up to 2 years prior to the application deadline date.</li> <li>- The required test and score are defined in MOU.</li> </ul>
5	Students personal statement (800-1500 words)	<ul style="list-style-type: none"> <li>- Designated form must be downloaded from the following links. <ul style="list-style-type: none"> <li>: <a href="#">Form for your first choice</a></li> <li>: <a href="#">Form for your second choice</a></li> </ul> </li> <li>- It is required for the programs of the first choice and the second choice.</li> <li>- Required contents: <ul style="list-style-type: none"> <li>• <b>What are your achievements in high school?</b></li> <li>• <b>Why are you motivated to attend the program and how will the program help you to implement your career plan?</b></li> </ul> </li> </ul>
6	Letter of Recommendation endorsed by the School's Principal	<ul style="list-style-type: none"> <li>- It must be stated in the letter that the designated requirements defined in MOU are met.</li> <li>- It is required for the programs of the first choice and the second choice.</li> </ul>
7	Required documents defined in MOU for each school/Official transcript (certificate)etc.	<ul style="list-style-type: none"> <li>- The required documents are defined in MOU.</li> <li>- If the applicants are required to submit TOEFL (iBT) or IELTS (Academic / overall band) scores, follow the instructions below in addition to uploading the copy of scores on the Rikkyo WEB system. <ul style="list-style-type: none"> <li>: The Scores are valid for up to 2 years prior to the application deadline date.</li> <li>: Applicants must submit one of those scores listed below.</li> <li>• The official TOEFL score report must be sent to Rikkyo University directly from the Educational Testing Service until the application is closed.</li> <li>The Educational School Code (ETS code) for Rikkyo University is "0751."</li> <li>• The official IELTS scores (Test Report Form) must be sent electronically to Rikkyo University directly from the IELTS</li> </ul> </li> </ul>

		<p>official site until the application is closed.</p> <p>Name of Institution / Rikkyo University</p> <p>Name of Department / Admissions Office</p> <p>Address / 3-34-1 Nishi-Ikebukuro, Toshima-ku</p> <p>Post code / 171-8501</p> <p>City / Tokyo</p> <p>Country / Japan</p> <p>Report Type / Electronic Copy</p> <p>File / Application / Case Number / NA</p> <p>Telephone / NA</p> <ul style="list-style-type: none"> <li>- If the applicants are required to submit SAT or ACT scores, follow the instructions below in addition to uploading a copy of scores on the Rikkyo WEB system.</li> <li>: Applicants must submit one of those scores listed below.</li> <li>▪ The official SAT Reasoning Test score report must be sent electronically to Rikkyo University directly from the College Board until the application is closed. The Institution Code for Rikkyo University is "3077" and the Department Code is "00".</li> <li>▪ The official ACT score report must be sent electronically to Rikkyo University directly from the ACT until the application is closed. The ACT code for Rikkyo University is "2933".</li> </ul>
8	Others (up to 3 files) *Optional	<ul style="list-style-type: none"> <li>- Any other documents to support your application.</li> </ul> <p>【e.g.】 A document for official proof of name change (family register copy, etc.), or/and outstanding performance, etc.</p>

**Note:**

- (1) **All required documents must be uploaded on the Rikkyo WEB system.**
- (2) Documents must be submitted as scanned copies of the originals in PDF format.
- (3) Rikkyo University does not accept any additional documents other than those listed above.
- (4) If the name printed on the certificate differs from the applicant's present name, please upload a document for official proof of name change (family register copy, etc.) on the Rikkyo WEB system (please refer to "8 others" above). The submitted document will only be used to confirm that the applicant is the same person. Once admitted, students are allowed to use "maiden/former names" or "nicknames" when filling out the application. Please refer to the Enrollment Procedure Guidelines which will be provided to successful applicants through the Rikkyo WEB system.
- (5) Rikkyo University may request an additional supporting document to confirm the eligibility for application.
- (6) Application documents received by Rikkyo University will not be returned for any reason.
- (7) There is no need to submit a copy of the health checkup report as all incoming students will take a health checkup at the time of enrollment.

**7**

**Dormitory**

It is mandatory for the students who enroll in the NEXUS Program to stay in the designated student dormitory for only 11 months after enrollment.

For more information, please see below.

<https://nexus.rikkyo.ac.jp/housing/>

## 8 Result Announcement

The result will be announced as follows.

Application schedule 1 : At 10:00 am on Friday, January 17, 2025 (JST)

Application schedule 2 : At 10:00 am on Friday, March 7, 2025 (JST)

The application numbers of successful applicants will be posted on the Rikkyo WEB system.

<https://en.admission-app.rikkyo.ac.jp>

\*The Rikkyo WEB system opens during the application periods listed in "3 Schedule" (application schedule 1 and 2, respectively).

## 9 Enrollment Procedures

The Enrollment Procedures consist of the following two steps.

### **Step 1: Payment of Admission fee and Tuition/Other fees**

Rikkyo University must be able to confirm the payment on or before **Friday, January 24, 2025, for Application Schedule 1 and Friday, March 14, 2025, for Application Schedule 2.**

If you receive the Rikkyo Promising Future Scholarship, you will be required to pay the remaining amount after subtracting the amount of the Scholarship that you receive from the Admission fee and Tuition/Other fees set by each department.

### **Step 2: Submission of enrollment documents**

Enrollment documents must be submitted to Rikkyo University by the designated deadline. Details as well as the deadline will be announced to all successful applicants. Please note that your submitted enrollment documents will not be returned for any reason.

### **Admission fee and Tuition/Other fees [Japanese yen]**

Tuition and Other fees are subject to change annually. **The amounts below are estimates based on the fee schedule for AY 2024. The Tuition and Other fees for Academic Year 2025 will be announced by the end of October 2024.**

The NEXUS program is designed to take 4.5 years (nine semesters) in total to complete. Only the College of Intercultural Communication for the NEXUS Program is designed to take 4 years (eight semesters) to complete.

From the second semester onward, Tuition and Other fees will be charged on a semester basis, with each respective due date being after the semester begins. Payment will need to be made in full, and the payment method will be either by direct debit (automatic debit from a Japanese bank account) or bank transfer (including overseas remittance).



【For reference: Admission fee and Tuition/Other fees for **AY 2024**】

- ① College of Arts
- ② College of Economics
- ③ College of Sociology
- ④ College of Law and Politics
- ⑤ College of Community and Human Services
- ⑥ College of Business
- ⑦ College of Contemporary Psychology Department of Psychology
- ⑧ College of Contemporary Psychology Department of Body Expression and Cinematic Arts
- ⑨ College of Sport and Wellness Department of Sport and Wellness

:JPY

	For the first semester				For the second semester onward		
	Admission fee	Tuition	Other fees ※2	sub-total: first semester	Tuition	Other fees ※3	sub-total: second semester
①	200,000	589,000	1,750	790,750	589,000	1,750	590,750
②	200,000	585,500	1,750	787,250	585,500	1,750	587,250
③	200,000	585,500	1,750	787,250	585,500	9,250	594,750
④	200,000	585,500	1,750	787,250	585,500	1,750	587,250
⑤	200,000	589,000	1,750	790,750	589,000	3,250	592,250
⑥	200,000	585,500	1,750	787,250	585,500	21,750	607,250
⑦	200,000	607,500	1,750	809,250	607,500	9,250	616,750
⑧	200,000	620,000	1,750	821,750	620,000	9,250	629,250
⑨	200,000	620,000	1,750	821,750	620,000	16,750	636,750

※1 For the students who enroll in one of the programs ① - ⑨ above in September 2025, the Tuition and Other fees for the first semester are based on the fee schedule for AY2025, and for the second and third semesters are based on the fee schedule for AY2026. The amount of

Tuition and Other fees for the third and subsequent semesters is almost the same as the amount of Tuition and Other fees for the second semester as above.

※2 Other fees include Rikkyo Student Mutual-Aid Health Insurance Union fee.

※3 Other fees include Experiment and Practical Training Fees and Rikkyo Student Mutual-Aid Health Insurance Union fee. Experiment and Practical Training Fees must be paid after joining the undergraduate curriculum.

⑩ College of Intercultural Communication

:JPY

	For the first semester				For the second semester onward		
	Admission fee	Tuition	Other fees ※2	sub-total: first semester	Tuition	Other fees ※2	sub-total: second semester
⑩	200,000	589,000	6,750	795,750	589,000	6,750	595,750

※1 For the students to be enrolled in the College of Intercultural Communication in September 2025, the Tuition and Other fees for the first and second semesters are based on the fee schedule for AY2025.

※2 Other fees include Experiment and Practical Training Fees and Rikkyo Student Mutual-Aid Health Insurance Union fee.

※3 In the College of Intercultural Communication, all students participate in a long-term study abroad program for half a year or one year in principle. In addition to the Tuition and Other fees above, the required fees for studying abroad must be paid.

**Note:**

(1) Admission fee and Tuition/Other fees do not include the administration fee.

The administration fee, 4% of the Admission fee and Tuition/Other fees (For scholarship holders, 4% of the remaining amount after subtracting the amount of the scholarship that you are receiving from the Admission fee and Tuition/Other fees) must be paid.

(2) The precise information of Admission fee and Tuition/Other fees for the Academic Year 2025 will be announced in the “Enrollment Procedure Guidelines” which will be provided through the Rikkyo WEB system to all successful applicants.

(3) Please refer to the URL below for the most recent academic fees and other notes (The Tuition and Other fees for Academic Year 2025 will be notified as soon as they are determined).

<https://english.rikkyo.ac.jp/admission/fees.html>

**10 Withdrawal**

Those who need to withdraw after completing the enrollment procedures to Rikkyo University may file for either **Case A** or **Case B** withdrawal as shown below.

The procedures for a refund for both cases are explained below. More detailed procedures are included in the "Enrollment Procedure Guidelines" that will be provided through the Rikkyo WEB system to all successful applicants. Those who intend to withdraw and apply for a refund should refer to the guidelines. If you have any inquiries, please contact Rikkyo University Organization for Global Initiatives.

**Case A:**

The applicant wishes to withdraw due to circumstances beyond his/her control after completing the enrollment procedure: By filling out a withdrawal form, he/she will receive a refund of "remitted Tuition and Other fees" via bank transfer.

**Deadline for refund application: Friday, September 19, 2025**

Required documents:

- 1) Form for withdrawal from enrollment (the designated form will be provided through the Rikkyo Web System).
- 2) Receipt for the payment of enrollment procedure fees (copies accepted).

**Case B:**

After completing the enrollment procedures, the expected graduation or completion is canceled, making the applicant ineligible for admission. By filling out a withdrawal form, the applicant will receive a refund of "remitted Admission fee and Tuition/ Other fees" via bank transfer.

**Deadline for refund application: Tuesday, September 30, 2025**

Required documents:

- 1) Form for withdrawal from enrollment (the designated form will be provided through the Rikkyo Web System)
- 2) Receipt for the payment of enrollment procedure fees (copies accepted)
- 3) Certificate confirming that the applicant's graduation is no longer possible.

<b>11</b>	<b>Scholarship Opportunities</b>
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Rikkyo University offers the following scholarship opportunities to enable students to focus on their studies in Japan. For the students from the designated high schools who enter the NEXUS Program via a student acceptance agreement, we offer the "Rikkyo Promising Future Scholarship (RPFS)" for 1st-year students and the "Rikkyo Exceptional Student Scholarship (RESS)" for 2nd to 4th-year students. Students are eligible to receive the scholarship for up to 4.5 years (the College of Intercultural Communication is 4 years) while enrolled at Rikkyo to cover most of the tuition and other fees.

**【Rikkyo Promising Future Scholarship (RPFS)】**

Rikkyo University welcomes excellent international students from across the world to contribute to the further internationalization of Rikkyo University. The RPFS is offered to international students

who display a strong desire to take part in their Rikkyo University studies and campus life and who want to play an active international role in their future careers.

Those who receive RPFS as the regional bracket prioritized for development, in principle, will receive the RESS from the 2nd to 4th year.

\*【The regional bracket prioritized for development】This is a region or nation with which Rikkyo University wishes to strengthen its relationship further.

Please check below for the details of the Scholarship.

[AY2025 Application Guidelines for RPFS \(Recommendation Entrance Application\)](#)

#### 【Rikkyo Exceptional Student Scholarship (RESS)】

The RESS aims to encourage excellence in learning and academic engagement so that exceptional international students can focus on their studies enthusiastically. By receiving this scholarship, students will be able to focus on working hard in their studies, fulfilling their ambition of studying abroad at our university to enrich their lives. International students can apply for this scholarship each year for their second, third, and fourth years of study.

Please check below for the details of the Scholarship.

[Application Guidelines for RESS \(For General applicants\)](#)

[Application Guidelines for RESS \(For applicants from the regional bracket prioritized for development\)](#)

Please refer to the URL below for the overview of scholarships.

<https://nexus.rikkyo.ac.jp/scholarships/>

12	Language Courses Registration
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For the first semester, NEXUS students are required to take only both intensive Japanese language classes (10 credits) and "Introduction and Academic Studies in Easy Japanese (4 credits)". In principle, all NEXUS students entering any of the colleges follow the same curriculum during the first semester.

\*Only the NEXUS students who enter the College of Intercultural Communication are allowed to take designated specialized undergraduate courses offered in English for the first semester.

Details on the language courses registration will be provided in "Enrollment Procedure Guidelines". For more information, please see below.

<https://nexus.rikkyo.ac.jp/programs-list/>

No.	Question	Answer
1	What are the details of the NEXUS Program?	Please refer to our website for the details: <a href="https://nexus.rikkyo.ac.jp">https://nexus.rikkyo.ac.jp</a>
2	What are the admissions requirements for NEXUS Program?	Please refer to MOU. If you have any questions, please contact Rikkyo University Organization for Global Initiatives at admissions-rsp@rikkyo.ac.jp.
3	Is it possible to apply for the NEXUS Program if I have dual nationality?	Yes. An applicant must be a person who has a nationality other than Japanese. However, please note that the eligibility for the scholarship differs from that of the entrance examination application criteria.
4	Can Japanese apply for the NEXUS Program?	If you are a Japanese national and also hold another nationality (i.e., dual nationality), you are still eligible to apply. Applicants must have a nationality other than Japanese.
5	Is it possible for the University to return the documents that are submitted during the application and enrollment processes of the NEXUS Program?	Unfortunately, we are unable to return any documents that you submit to us. Please be duly aware of this in advance.
6	Is it possible to apply for both the first and second application periods?	Yes, it is possible.
7	If I pass the application process and am accepted for a scholarship, how much will I need to pay during the enrollment process?	During the enrollment process, you will be required to pay the remaining amount after subtracting the amount of the scholarship that you are receiving from the Admission fee and Tuition/Other fees set by each department (or major).
8	Is it possible for me to continue to live in the dormitory until graduation?	It is mandatory to stay in the dormitory for only 11 months after enrollment. After this period, decisions regarding whether you can remain in the dormitory will be made on a yearly basis, depending on room availability.
9	Is it possible to request a deferred payment for the Tuition and Other fees?	Unfortunately, we do not accept deferred payments. If you wish to enroll, please be sure to complete the enrollment process by the due date.
10	I do not have a valid passport. Is it still possible for me to apply?	It is not possible to apply without a valid passport. Please obtain a valid passport during the application period. A passport is a mandatory application document because it allows us to verify your identity based on the name, date of birth, photo, and other details that are present in your passport.

11	I do not have a credit card. Is there any other way to pay the application fee?	We are only able to accept the payments by credit card. Please note, however, the name on the credit card does not need to match the name of the applicant.
12	Do you refund application fees?	Unfortunately, we are not able to offer a refund of the application fees for any reason.
13	I would like to know how to apply to enroll. When do I need to apply for a visa?	This will take place after we have informed you of your acceptance into the program as only successful applicants can download the admission process information (including visa procedures) from the system.

#### 14 Handling of Personal Information

Your name, address, and any other personal information that you provide in the application and enrollment procedures will be used only for 1) conducting entrance exams (processing applications and conducting exams), 2) making the result announcement, 3) undertaking enrollment procedures, 4) placement of language classes after enrollment and any other matters that are incidental to those operations. All necessary and appropriate controls will be implemented to ensure that there is no divulging, leaking, or unauthorized use of such personal information. All or some of the above operations may be performed by an entity that has been contracted by Rikkyo University to do so ("Contracted Entity"). In such cases, all or some of the personal information you have provided may be provided to the Contracted Entity. In the outsourcing of these operations, an agreement that includes confidentiality provisions will be concluded, and the entity contracted to perform the operations will be obligated to put rigorous controls in place regarding the information and not to use the information for any purpose other than the contracted operations. Personal information will be statistically processed to make individuals unidentified and be used for data in a study and research for the selection of enrolling students at Rikkyo University.

Please note that some of the personal information and the results of the entrance exams of enrolled students will be registered in the University's student information database and used for student consultation and guidance after enrollment.

For the Rikkyo University Privacy Policy, see <https://english.rikkyo.ac.jp/privacypolicy/index.html>

#### 15 Others

- Those who require special consideration are supposed to submit the special requirement application by the application period.
- All new students are required by Japanese law to undergo a health checkup. The health checkup schedule will be sent to applicants who complete the enrollment procedures. The health checkup is free of charge. Should any serious illness be identified by the health examination, and if such illness is determined to constitute a hindrance to a study, the student may be placed on a leave of absence.

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